



1101 S.O.M. Center Road ~ Mayfield Hts., OH 44124 ~ Tel: 440-995-6800 ~ Fax: 440-995-7205

**AUTHORIZATION FOR RELEASE OF SCHOOL RECORDS**

TO: \_\_\_\_\_  
 Name of Previous School Phone Fax  
 \_\_\_\_\_  
 Address City, State, Zip

*The following student has enrolled in the Mayfield City School District.  
 You are authorized to release the records for the following student:*

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City, State, ZIP: \_\_\_\_\_  
 Phone: \_\_\_\_\_

I HEREBY REQUEST THAT ALL RECORDS BE RELEASED FOR MY CHILD, INCLUDING, BUT NOT LIMITED TO:

- Educational Records (Transcripts, Report Cards, Achievement Test Scores; OGT Scale Scores, etc.)
- Attendance Records
- Health Records/Immunizations
- IEP, MFE, 504 Plan, Psychological Reports and related Special Education Reports
- Other (please specify) \_\_\_\_\_

The purpose of this authorization:

- To aid in making present and future education decisions
- Other (please specify) \_\_\_\_\_

\_\_\_\_\_ Date  
 Parent/Guardian Signature

Grades K-5	Gates Mills Elem	7639 Colvin Rd, Gates Mills, OH 44040	440-995-7500	<a href="mailto:madaugherty@mayfieldschools.org">madaugherty@mayfieldschools.org</a>
Grades K-5	Center Elem	6625 Wilson Mills Rd, Mayfield Vlg, OH 44143	440-995-7400	<a href="mailto:ltagg@mayfieldschools.org">ltagg@mayfieldschools.org</a>
Grades K-5	Millridge Elem	962 Millridge Rd, Highland Hts, OH 44143	440-995-7250	<a href="mailto:kpastore@mayfieldschools.org">kpastore@mayfieldschools.org</a>
Grades K-5	Lander Elem	1714 Lander Rd, Mayfield Hts, OH 44124	440-995-7350	<a href="mailto:ndigeronimo@mayfieldschools.org">ndigeronimo@mayfieldschools.org</a>
Grades 6-8	Mayfield Middle School	1123 SOM Center Rd, Mayfield Hts, OH 44124	440-995-7800	<a href="mailto:ckerr@mayfieldschools.org">ckerr@mayfieldschools.org</a>
Grades 9-12	Mayfield High School	6116 Wilson Mills Rd, Mayfield Vlg, OH 44143	440-995-6900	<a href="mailto:lkraft@mayfieldschools.org">lkraft@mayfieldschools.org</a>

Mayfield City Schools is enrolled in **Infinite Campus National Records Exchange** and is a **Samegoal** district.  
 If your school participates in either of these programs, please contact the  
 Mayfield Board of Education Registrar, Rachel Bell – [rbell@mayfieldschools.org](mailto:rbell@mayfieldschools.org).

